



The Nevada Department of Agriculture announces Request for Proposals for the 2008-2009 United States Forest Service State and Private Forestry Assistance Grants for Nevada Cooperative Weed Management Areas

Proposals Due by January 15, 2008

The Nevada Department of Agriculture is accepting proposals for grants funded by the United States Forest Service, State and Private Forestry Program. Proposals will be reviewed and considered by an advisory committee consisting of members from the Nevada Weed Action Committee. Cooperative Weed Management Areas (CWMAs) and Nevada Weed Districts (WD) are eligible to apply. Projects may be fully or partially funded. Past performance utilizing NDOA/USFS funding will also be considered.

Project funding can be utilized over a two year period.

A total of \$64,000 is available for this funding round. A maximum of ten grants of no more than \$6,400 each will be awarded.

Funding will be considered for projects that demonstrate Integrated Weed Management. This includes:

- Early Detection Rapid Response
- Education
- Prevention
- Control and Management
- Revegetation/Restoration

Eligibility:

- Applicants must be an active CWMA/WD.
- A mechanism for receiving, documenting and reporting on grant funds and activities must be in place. Reporting accurate financial records is required.
- The project sites must be in an area with a minimum 10% forested land or have a direct impact on an area with a minimum 10% forested land^{1,2,3}.

1. ¹“Forest Land: Land at least 10% stocked, or currently nonstocked but formerly having such stocking, with timber and/or woodland trees, and where human activity on the site does not preclude natural succession of the forest (i.e. the site can be naturally or artificially regenerated).

2. Timberland – forest land where timber species constitute at least 5% crown cover; or forest land with sufficient timber species reproduction (minimum of 40 saplings and/or established seedlings per acre). Timber species can be of any size and includes all species of conifers (except junipers and yew) and aspen, cottonwood, and paper birch hardwood species.

3. Woodland – forest land with at least 10% crown cover in woodland trees; forest land with timber species and woodland species but less than 5% crown cover in timber species; forest land with sufficient woodland tree species reproduction (with the same reproduction criteria as timberland above). A woodland species can be classified as either a shrub or a tree and includes juniper, yew, mountain-mahogany, Rocky Mountain maple, and bigtooth maple.”

- The CWMA must not be in default on any other grants with the Nevada Department of Agriculture.
- CWMAs with outstanding grant funds that expire in December 2007 must have **final reports** in no later than December 31, 2007 to be eligible for 2008-2009 funding.
- CWMAs with grants that expire December 31, 2008 must submit a **progress report** no later than December 31, 2007 to be eligible for 2008-2009 funding.

Criteria:

- Cooperative efforts must involve multiple landowners and land managers.
- A 50:50 non-federal match of funds and/or in-kind services is required. (Matching funds must be from non-federal sources (i.e. state, local or private) and can not be reported as match on any other grant. Standard rates must be justified for labor, donations, etc.)
- Administrative overhead/indirect charges can not exceed 10%.
- Grant fund expenditures to support weed management activities can be used for the following: materials and supplies, labor, herbicides, accounting, advertising, meetings, training, publications, rentals, contract services, salaries, etc. (OMB Circular A-87, Attachment B, describes in detail allowable costs, (OMB Circular A-87, is attached.)
- Funds are dispersed on an “as needed basis.” A “Request for Funds” form must be submitted for reimbursements and/or 30-day maximum advances.
- A final report at the end of the year (or progress report in year one for two year projects) must be submitted to the Nevada Department of Agriculture by December 31 of each year. (See Attachment A for reporting Requirements.)
- The applicant’s projected ability to complete the proposed project based on previous years performance will also be utilized in ranking proposed projects and associated awards.
- Funding will be considered for projects that demonstrate Integrated Weed Management. This includes:
 - Early Detection Rapid Response
 - Education
 - Prevention
 - Control and Management
 - Revegetation/Restoration
- Indicate if this is a new project to your CWMA or if the fund will be used to continue previous work.
- Publication Recognition Requirements: All publications and printed materials created by or supported by this grant funding must contain the USDA Forest Service logo as well as the USDA USFS nondiscrimination disclaimer. Both of these are available upon request from Dawn Rafferty at Nevada Department of Agriculture.

Proposal Format: Please include all of the following information in your application: **no more than 4 typed pages** with a minimum of 11 point font; **please include a budget.** **Proposals that exceed the page limit and/or do not provide the requested information will not be considered.**

1. Contact Information

- a. CWMA/Weed District Name

- b. Location/Area
 - c. Contact Person's name, address, phone number, email address and fax number
- 2. **Total Grant Funding Requested and Associated Time-frame** (1 or 2 years). Projects may be fully or partially funded for up to two years.
- 3. **Other Resources:** List any other sources of funding you have secured for the upcoming project season. This proposal may be used to supplement a larger project. If so, please indicate how your group will manage match and management requirements of more than one grant. Considering the other sources of funding, why is the NDOA/USFS funding important to your project?
- 4. **Financial Management:**
 - a. Financial Manager (if different than the CWMA/WD)
 - b. Financial Manager's address, phone number, email and fax number
 - c. Tax Payer Identification Number
- 5. **Project Need/Project Goals:**
 - a. What is the existing problem?
 - b. What is the short-term goal (within one year)?
 - c. What is the long term goal?
 - d. Will you continue to monitor and treat the site after this funding ends? Will the land manager/owner take over follow up treatments?
- 6. **Organizational Information**
 - a. Project Leader
 - b. Participating Agencies and Individuals
 - c. Participant Contributions
- 7. **Forested Area Requirement:** Briefly explain how this project meets the 10% forested area (urban forestry is acceptable) discussed in the Eligibility section.
- 8. **Project Site Information:**
 - a. Location and size
 - b. Ecosystems involved (riparian, alpine, forest, etc.)
 - c. What is the dominant land use (wildland, rangeland, agricultural, urban suburban, recreational, etc.)
 - d. What weeds will be targeted?
- 9. **Project Management Plan:**
 - a. Describe your management plan, including the technology and tools to be used to reduce invasive plants and promote healthy ecosystems.
 - b. How many acres will be included in the management plan? (Broken out into acres of: EDRR, survey, mapping, treatment, monitoring and reseeding.)
 - c. Is revegetation or rehabilitation part of the management plan?
 - d. Is there an education/outreach component?
- 10. **Early Detection/Rapid Response:**
 - a. Does your group have an early detection rapid response plan?
 - b. If no, will the grant funds be used to establish an EDRR Plan?
- 11. **Budget:**
 - a. Itemized list of projected expenses
 - b. Itemized list of matching non-federal funds and value of in-kind services.

Grant Application should be sent to:

**Nevada Department of Agriculture
350 Capitol Hill Avenue
Reno, NV 89502
Attn: Dawn Rafferty**

For more information, call Dawn Rafferty at 775-688-1180 ext: 269 or by email rafferty@agri.state.nv.us

Applications will be reviewed by a grant panel selected from members of the Nevada Weed Action Committee and/or CWMA supporting agencies.

The decision criteria will include:

- | | |
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| 1. Organizational structure including diversity and commitment of participants: | 10 points |
| 2. Project Need | 20 points |
| 3. Project management plan: integrated, ecologically sound and effective | 25 points |
| 4. Project goals (long and short term) are realistic | 10 points |
| 5. Early Detection Rapid Response Plan | 10 points |
| 6. Revegetation | 10 points |
| 7. Budget: appropriateness of budget and financial management arrangements; matching funds; in-kind services and resources. | 10 points |
| 8. Proposes to implement an Integrated Weed Management Strategy and supports Nevada's Coordinated Invasive Weed Strategy (found on website www.agr.state.nv.us/nwac) | 5 points |

Please Note: If your organization has an outstanding report due from previous years (not including the 2007 field season) to the Department, the organization is not eligible to apply for the current year's funding. Additionally, **if you do not follow the proposal guidelines, your proposal will NOT be considered.**

**PROPOSALS MUST BE POSTMARKED BY JANUARY 15, 2008.
NO EXCEPTIONS.**

Attachment A

Final Report and Progress Report Guidelines

1. All reports are due to the Nevada Department of Agriculture by December 31. First year progress reports and single year project reports will be due December 31, 2007. Final reports will be due at the time of project completion, but not later than December 31 2008.
2. Reports must include expenditures and as well as associated 50:50 minimum match figures.
3. A summary/narrative of the project must include:
 - Acres inventoried
 - Acres Early Detection/Rapid Response
 - Acres Treated
 - Acres Monitored
 - Acres Revegetated
 - Number of people reached through education/outreach
 - Acres/Areas Protected²
 - Copies of any and all published materials generated with the grant funds. This includes any materials printed elsewhere with support from these funds.
 - Photo documentation (before, during, after) of all treatments. Photos of any educational activities and/or workshop participants are also encouraged for funds used toward education/outreach. (Hard copies of photos are necessary and a disk with digital copies is preferred.)
4. Failure to comply with reporting requirements and deadlines will make the organization/group ineligible for additional and future funding through the Nevada Department of Agriculture.

² The Nevada Department of Agriculture is required to report all CWMA activities funded by this grant to the USFS Regional Office. One of the reporting requirements includes an overview of Acres/Areas protected. For example, did you eradicate and infestation of a species on private land neighboring a National Park before it was able to spread into the park? If so, you prevented infestation of the total acreage that is the park. A similar example would be protection of wilderness areas and/or prime farmlands etc.

ATTACHMENT B

WESTERN STATES EXAMPLES OF STANDARD RATES FOR IN-KIND CONTRIBUTIONS¹

SPRING 2006

Item	Description	Rates Per ² :	Idaho	Montana	Nevada	North Dakota	Utah	Average* ³ :
ATV:	4X4, 300-400 CC	Day	\$90		\$80	\$60	\$120	\$88
	4X4, 300-400 CC, with sprayer unit		\$112	\$50	\$100	\$75	\$20/hour	\$100
	4X4, >400 cc w/ sprayer					\$56		\$56
	6X6, with Sprayer				\$100			\$100
	3-wheelers and motorcycles					\$56		\$56
BOAT	Powered	Day	\$135	\$120	\$120	\$90	\$20/hour	\$115
	Un-Powered		\$56	\$45	\$50	\$38	\$10/hour	\$48
	Powered w/ Trailer						\$25/hour	\$25/hour
CONTRACTED SERVICE	Ground Broadcast (not including chemical)	Acre		\$20				\$20
	Ground Spot Treatment (other than backpack)			\$80				\$80
	Backpack Treatment			\$120				\$120
GPS UNITS	General Outdoor Use	Day	\$6	\$15	\$5	\$4	\$5/hour	\$7.50
	Attached to Handheld Computer	Day			\$12	\$8		\$10
	Post-Processing Differential Correction	Day	\$15	\$25	\$15	\$11	\$10/hour	\$17
LABOR	Standard (includes Admin)	Hour	\$22	\$20	\$20	\$15	\$22	\$20
	Volunteer Labor		\$20		\$20		\$20	\$20
³ For Match Rate Purposes, use Nevada State Rate or Average * Whichever rate is greater.								

LIVESTOCK	Horse/Mule	Day	\$50		\$50	\$38		\$46
	Horse/Mule with Sprayer Unit	Day	\$56		\$56	\$53		\$55
NETS	Biological Control – Sweep Nets ⁴	Day			\$6			\$6
PUMPS	Transfer w/ Hose	Day	\$56		\$50		\$5/hour	\$53
SPRAY EQUIPMENT	Average – All types except ATV	Hour	\$22.50	\$20	\$20	\$15	\$5/hour	\$20
	Backpack 3-gallons ⁵	Day	\$6	\$5	\$5	\$4	\$5/hour	\$5
	Backpack 5-gallons ⁶	Day	\$6	\$5	\$5	\$4	\$5/hour	\$5
VEHICLES (excluding ATVs, see above)	Sedans, Light Trucks (4X2)	Day	\$67					\$67
	Vans, 8-12 Passenger		\$100		\$85		\$25/hour	\$93
	Trucks < 1 ton w/sprayer		\$85	\$70	\$80			\$78
	Trucks 4X4, 1 ton or less		\$95		\$86			\$90
	Trucks, 1 ton		\$135		\$85			\$110
	Trucks, >1 ton w/sprayer		\$120	\$140	\$120			\$126
	Tanker Truck w/ Spray Equip		\$355		\$300			\$328

¹ Disclaimer: These rates are a compilation of rates provided by various sources via email and exchange throughout the west. **These rates are simply a recommendation, not standard set rates by any local, state or federal entity.**

² If rate is left blank, no information on that specific rate is available for that state.

³ For Match Rate Purposes, use Nevada State Rate or Average * Which ever rate is greater.

⁴ Unless the rental rate is higher. This rate can be used for loaned or purchased items.

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